

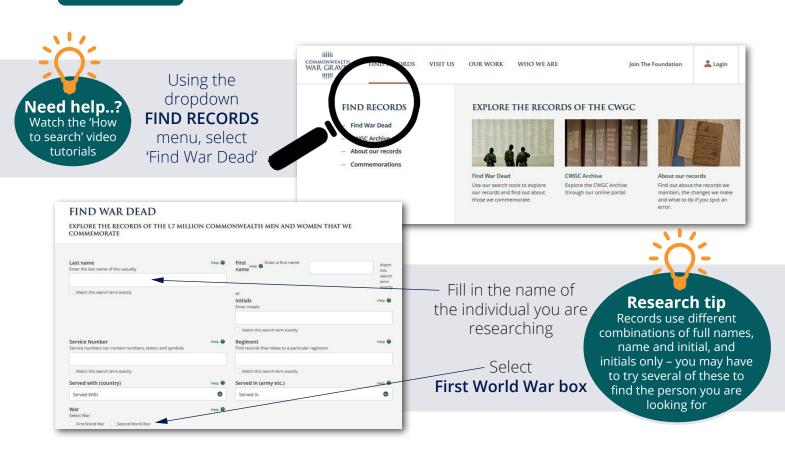
RESEARCHING AN AUSTRALIAN WHO DIED IN THE FIRST WORLD WAR -GUIDANCE SHEET



This bitesize guide is designed to help you research an Australian, or someone serving with the Australian Imperial Force who died in the First World War. Firstly, you will need to decide who you will research... this might be a relative, or you could choose a name from a local war memorial, or you might select a name from a Commonwealth War Graves (CWGC) headstone in one of our cemeteries, or within a parish churchyard local to you.

The first stage of your research starts with the **Commonwealth War Graves Commission** Casualty Database. At CWGC, we keep a record of the place of burial or commemoration of all the men and women of the Britain and Commonwealth who died in the First and Second World Wars.

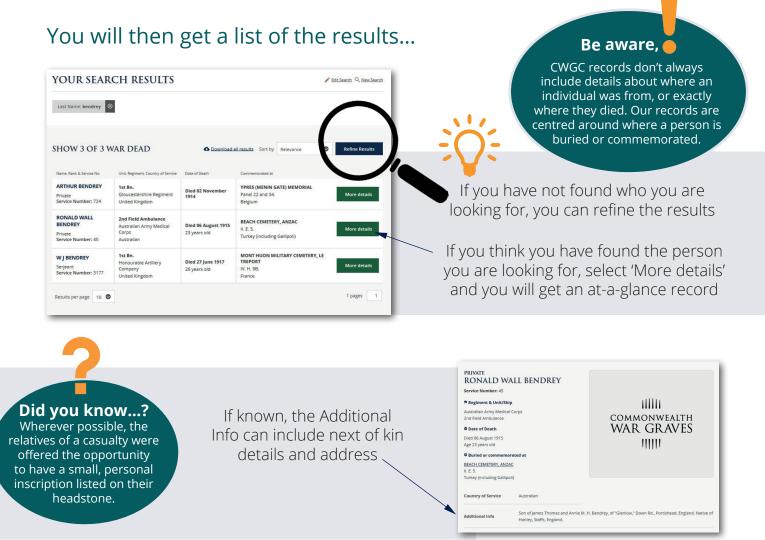
STEP 1: Visit our website at www.cwgc.org



If you already have some more details about the person you are looking for such as their age, service number, date of death, or any medals they received, you can add these into the **ADDITIONAL FIELDS** section.



If you know where the person you are looking for died, for example, you can put this into the Additional Information box.





Lower down the page you will find a link to our **CWGC Archives** and any additional information which is held about this individual. You can find several different types of official CWGC reports here. Find out more about these on page 3.

What are **Headstone Reports?**

These provide details of what is inscribed on an individual's headstone. The main purpose of these reports was to help manage the enormous programme of headstone production and engraving embarked by CWGC during the world wars.

What are Grave Registration Reports (GRRs)?

These forms detail the graves we are responsible for within a particular burial site. Each grave is listed by Plot, Row and Grave number. These reports often provide basic details of the individual such as their name, service number, rank, regiment, unit and date of their death, when known to us.

What are Concentration Reports?

These record details of individuals who were originally buried in smaller or isolated cemeteries, but who, at a later date, were exhumed and reburied in 'concentrated' war cemeteries. This enabled CWGC to fully commemorate and look after otherwise unmaintainable graves.

Further down on your search page you can find more details about the cemetery where this individual is buried, or the memorial upon which they are commemorated.



Did you know...?

The CWGC maintains more than 200 memorials across the globe. These record nearly 700,000 names of those who have no known grave, were buried at sea or cremated



Step 2: Exploring additional resources to find out more about the individual



You need to check if there are any the Enquiry Files held by the CWGC Archives http://archive.cwgc.org These contain correspondence between the family of those killed and the Commission. Only a small number of these files still survive.

Enquiry Files cover a range of subjects, including:

- Attempts to locate a missing individual
- Requests for the remains of a casualty to be returned to the country they came from, known as the 'repatriation of remains'
- The addition of a personal inscription to a CWGC headstone
- Requests for a photograph of a grave
- Issues about the maintenance or upkeep of a grave
- The exhumation and reburial of a casualty
- The return of wooden crosses to families

Did you know...? The Imperial War Graves

Commission was founded in 1917. Before that, an army unit, Directorate of Graves Registration and Enquires (DGRE) began the work of recording details of those who had died

Step 3: Searching for additional information online

A Street Near You uses maps to locate where those who died in the First World War originally came from and where they are now commemorated. You can search by lots of different terms so see what you can discover. It also provides links to other archives.

https://astreetnearyou.org



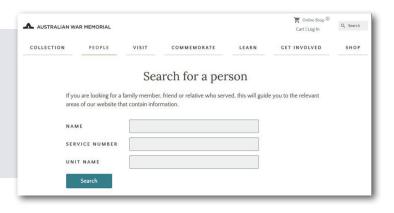


The National Archives Australia holds a collection of more than 1.5 million records. These include service records for those who fought in the First World War. Simply visit the website and click on 'Record Search'.

https://www.naa.gov.au/explore-collection/defence-and-war-service-records

The **Australian War Museum** holds various records for those who served in the First World War. You can search the records by name, service number or unit.

https://www.awm.gov.au/advanced-search/people





Virtual War Memorial, Australia is an online memorial to those who served in the First World War and later wars. Enter the name and service number of the person you are researching to get the best results. You might even find a photo!

https://wma.org.au/explore/people

Step 4: Share their story on For Evermore

For Evermore: Stories of the Fallen is our new online resource to collect and share the stories of the men and women CWGC commemorates. If your research reveals more about the person than CWGC already knows, please add your person's story to our growing digital stories archive where it will live for evermore.

Has someone already shared something about the person you're researching?

Maybe another person from their battalion, ship, squadron, cemetery or memorial has a story?

Need inspiration before writing up your own story to share?

Visit https://www.cwgc.org/stories/

EVERY STORY FOR EVERMORE

